

User Manual

Overbed Table



Table of Contents

Introduction	3
Specifications	3
Warning / Caution / Note Definition	3
Operations Instructions	4
Single Top	4
Flip Top	4
Safe Usage Illustrations	5
Raising the Table	5
Lowering the Table	5
Flip Top Overbed Table Assembly	6-8
Parts List	6
Part Numbers	7
Part Numbers - Accessories	8
Preventative Maintenance	9
Checklist	9
Cleaning	9
Service Information	10
Single Top	10
Flip Top	10
Gas Spring	11
Outer Column Replacement	11
Caster Replacement	11

Introduction

Specifications

Specifications	Single Top	Flip Top
Base Length	28"	28"
Overall Table Top Length	32"	13.5"
Overall Table Top Width	17"	17"
Minimum Table Top Height	29"	29"
Maximum Table Top Height	44"	44"
Weight of Table	31 lbs	40 lbs

Warning / Caution / Note Definition

The words **WARNING**, **CAUTION** and **NOTE** carry special meanings and should be carefully reviewed.

WARNING – Alerts the reader about a situation, which if not avoided, could result in death or serious injury. It may also describe potentially serious adverse reactions and safety hazards.

CAUTION – Alerts the reader of a potentially hazardous situation, which if not avoided, may result in minor or moderate injury to the user or damage to the equipment or other property. This includes special care necessary for the safe and effective use of the device and the care necessary to avoid damage to a device that may occur as a result of misuse or abuse.

NOTE – This provides special information to make maintenance easier or important instructions clearer.

Operating Instructions

Single Top

1. Pull up on the table top to raise it.
2. To unlock and lower the table top, squeeze handle (A) upwards while guiding the table top downwards.

Flip Top

1. Pull up on the table top to raise it.
2. To unlock and lower the table top, squeeze handle (A) upwards while guiding the table top downwards.
3. Lift the secondary flip top surface all the way up and release. The flip top surface will now stay in its extended position.
4. To fold away the flip top surface, raise the secondary top all the way up and slowly release to let it flip down.



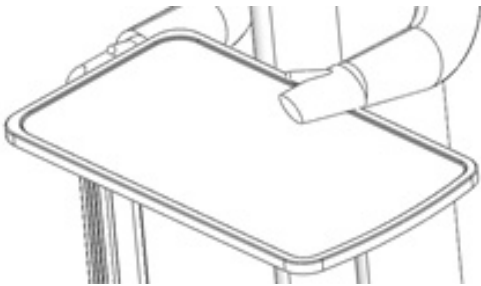
Safe Usage Illustrations

Raising the Table



Gently pull up on the table top using both hands.

Lowering the Table



Gently lower the table by placing one hand on the table top while using the other for controlling the release handle.

WEIGHT CAPACITY: 100 lbs evenly distributed over the main surface

WEIGHT CAPACITY: 10 lbs on the flip surface

NOTE: Amico overbed tables have a shock absorbent spring. When pressure is applied, the table will lower slightly and spring back up when pressure is released.

WARNING: Ensure the overbed table is clear of the bed or any other piece of equipment before raising/lowering the table or the other piece of equipment to ensure the table does not react.

WARNING: DO NOT use the table to:

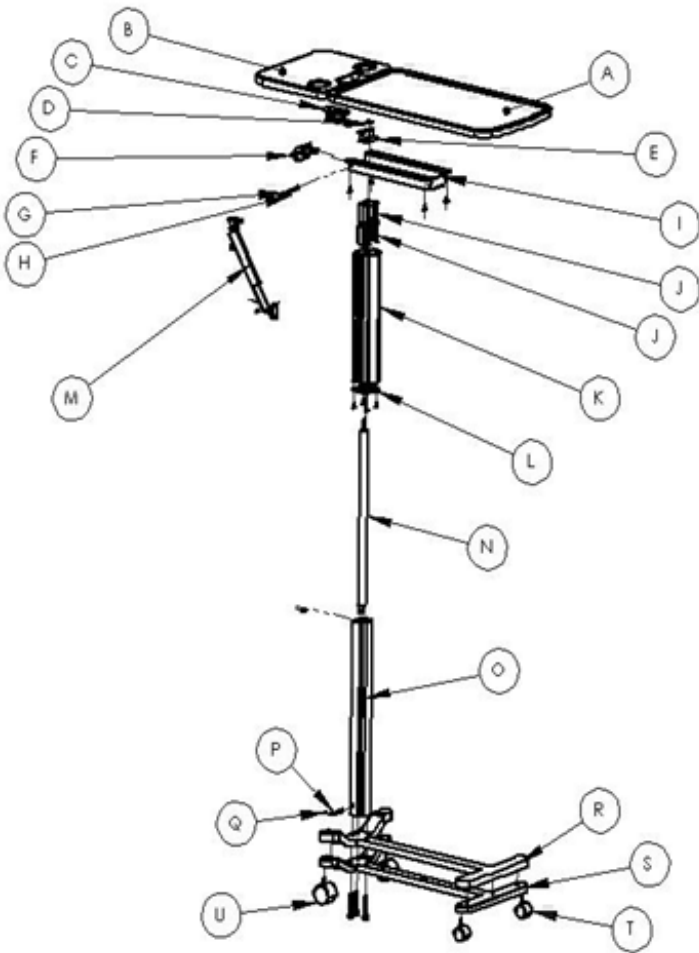
- Sit on
- Lean on
- Get in/out of bed
- As a walker

WARNING: Never put children on the table

CAUTION: Do not apply more than 100 lbs, evenly distributed, to the main surface

CAUTION: Do not apply more than 10 lbs to the flip surface at any time

Flip Top Overbed Table Assembly



Item	Part Name	Qty
A	Main Table Top	1
B	Flip Top	1
C	Butt Hinges	2
D	Gas Spring Lock Nut	1
E	Handle Bracket	1
F	Release Handle	1
G	Handle Support Pin	1
H	Retaining Clip	1
I	Support Bracket	1
J	Column Guide	2
K	Outer Column	1
L	Outer Column Cap	1
M	Flip Top Support	1
N	Gas Spring	1
O	Inner Column	1
P	Gas Spring Support Pin	1
Q	Retaining Clip	1
R	Base Plastic Cover	1
S	Base Frame	1
T	Front Casters	2
U	Back Casters	2

NOTE: Single Top model does not include items; "B", "C" and "M".

Part Numbers

Item	Part Number	Part Name	Qty
A	OT-MAIN-LXX	Main Table Top - Laminate	1
A	OT-MAIN-TXX	Main Table Top - Thermofoil	1
B	OT-FLP-LXX	Flip Top - Laminate	1
B	OT-FLP-TXX	Flip Top – Thermofoil	1
C	OT-FLP-HINGE	Butt Hinges	2
D	N/A – PART OF SPRING	Gas Spring Lock Nut	1
E	OT-PSTN-BRKTG	Handle Bracket	1
F	OT-PLHDL-X	Release Handle	1
G	OT-HDL-PIN	Handle Support Pin	1
H	N/A – PART OF PIN	Retaining Clip	1
I	OT-TBL-SUPRTX	Support Bracket	1
J	OT-GUIDE	Column Guide	4
K	OT-OUTER-XXX	Outer Column	1
L	OT-COL-CAP	Outer Column Cap	1
M	OT-FLP-SUPRT-X	Flip Top Support	1
N	OT-SPRING-S	Gas Spring	1
O	OT-INR-COLF	Inner Column	1
P	OT-SPR-PIN	Gas Spring Support Pin	1
Q	N/A – PART OF PIN	Retaining Clip	1
R	N/A	Base Plastic Cover	1
S	OT-BASE-CHNLX	U BASE	1
S	OT-BASE-HX	H BASE	1
T & U	OT-CAS-LP	Casters – Front & Back	4

Part Numbers - Accessories

Part Number	Part Name
OT-BSK-100609	Basket 10x6x9 with Adapter
OT-BSK-090910	Basket 9x9x10 with Adapter
OT-BSK-050504	Basket 5x5x4 with Adapter
OT-BSK-ADA	Basket Adapter - fits all baskets
OT-VANITY	Vanity Drawer and Mirror

Preventative Maintenance

Checklist

- _____ All fasteners are secured
- _____ Table top surface is intact – not damaged
- _____ Optional flip top surface is intact – not damaged
- _____ Release handle is locking and releasing properly
- _____ Table is moving up and down when the table top is lifted or released
- _____ All casters are secure and swivelling properly
- _____ No debris or dirt in the casters
- _____ Base is intact – not damaged

Serial No. _____

Completed By: _____ Date: _____

CAUTION: Do not apply any kind of lubricant to the gas spring. Lubricant will damage the gas spring.

Cleaning

Amico Patient Care recommends using a mild cleaning agent or detergent when cleaning this product. When a mild cleaning agent or soap is not adequate, follow the instructions provided by the cleaning product manufacturer for ammonia, bleach, isopropyl alcohol and ammonium chloride based cleaning solutions.

Normal usage of Virox 5 RTU according to the manufacturer instruction will not alter the laminate surface. Dampen a soft cloth with diluted cleaner and wipe the surface to remove dirt and fingerprints. Wipe the surface with a soft dry cloth to remove any moisture.

CAUTION: DO NOT USE WD-40 or any other lubricant or damage to the table could occur.

Service Information

Single Top

Primary Top Replacement

Required Tools: #3 Philips Screwdriver

1. Fully raise the table top.

WARNING: To avoid personal injury or damage to the table, support the table top before removing the screws securing it to the top support.

2. Remove six #3 Philips screws under the table top holding the top to the support bracket.
3. Lift off the table top.
4. Reverse to install the new table top.

Flip Top

Top Replacement

Required Tools: #3 Philips Screwdriver; #2 Robertson Screwdriver

1. Fully raise the table top.

WARNING: To avoid personal injury or damage to the table, support the table top before removing the screws securing it to the top support.

2. Remove two #2 Robertson screws connecting the lid-stay to the secondary flip top surface.
3. Remove six #2 Philips screws under the table top holding the top to the support bracket.
4. Lift off the table top.
5. Remove six #2 Robertson screws from flip top side of the hinges to fully detach the dual flip top surface.
6. Reverse to install the new table top.

Service Information

Gas Spring

Required Tools: #3 Philips Screwdriver; Slotted (Flat) Screwdriver; 5/8 Socket or Wrench

1. Remove the release handle by prying out the retaining clip and removing the handle support pin.
2. Remove the nut holding the top end of gas spring to the support bracket.
3. Remove four screws from the support bracket and lift off the support bracket.
4. Pry out the retaining clip close to the bottom of the inner column and pull out the gas spring support pin (this may require moving the gas spring from the top edge).
5. Remove gas spring assembly from the inner column.
6. Reverse to install the new gas spring.

NOTE: When reinstalling, the new gas spring will need to be compressed slightly in order to fasten the support bracket to the outer column by means of the four screws pertaining to step 3.

Outer Column Replacement

Required Tools: #2 Philips Screwdriver

1. Remove the primary top.
2. Slide the column all the way down and remove the locking screw on the inner column.
3. Now remove the outer column cap by removing four screws.
4. Pull the outer column away from the base.
5. Remove the glides from the inside of the column.
6. Reverse to install a new outer column.

Caster Replacement

Required Tools: 13 mm wrench

1. Fully raise the table top.
2. While maintaining a secure grip on the table, carefully flip it over or turn it on its side to allow access to the damaged caster.
3. Use the 13 mm wrench to remove the damaged casters and replace with new casters.

www.amico.com

Amico Patient Care Corporation | www.amico.com

122 East Beaver Creek Road, Richmond Hill
Ontario L4B 1G6, Canada

Toll Free Tel: 1.877.462.6426
Toll Free Fax: 1.866.440.4986
Tel: 905.764.0800
Fax: 905.764.0862
Email: info@amico.com